# **Westhampton Beach School District**



# **Regular Board Meeting - Jun 23 2025 Minutes**

Monday, June 23, 2025 at 7:00 PM High School Library

Members Present: Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright Also Present: Carolyn Probst, William Fisher, Jacqueline Pirro, and Lisa Rheaume

Page

#### **CALL TO ORDER** 1.

Ms. Lanni-Hewitt called the meeting to order at 7:01 p.m.

### 2. **PLEDGE OF ALLEGIANCE**

The pledge was conducted.

#### 3. **EDUCATIONAL PRESENTATIONS AND UPDATES**

### 3.1 **Great Hurricane Award**

Naim Walcott and Donna Smith were recognized for their outstanding work for the food service program. They were both presented with the Great Hurricane Award by the board.

### 3.2 Capital Improvement Bond

Dr. Probst gave a presentation on the Capital Improvement Bond.

- Review and monitor of continuation and/or completion of 2022 bond projects
- Review of Building Condition Survey (BCS)
- Prioritization of projects for next capital improvement bond

Priority bond projects

- Parking lots and security lighting
- Curbing and sidewalk replacement
- Security vestibules (all school buildings)
- Tennis court replacement
- Replacement of High School chiller

# Possible projects:

1. Athletics and Recreation

**ES Playground** 

Baseball fields

Softball fields

MultipurposeTurf field installation

2. Cooling

All HS and MS instructional spaces including the HS gym

### 4. MINUTES

4.1 Approval of June 9, 2025 Board Meeting Minutes 17 - 33

Regular Board Meeting - Jun 09 2025 - Minutes - Html @

Approve 17 - 33

Moved by: Dawn Arrasate

Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

## 5. SPECIAL EDUCATION

5.1 CSE and CPSE Committee Meeting Recommendations
CSE recommendations from the following meeting dates:
3/27, 4/18, 5/14, 5/19, 5/28, 5/29, 6/4, 6/6, 6/9, 6/10, 6/12, 6/16
and CPSE 5/15, 5/28, 6/5 & 6/9.

Moved by: Daniel A. Bennett

Seconded by: Jennifer Neumaier

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

### 6. FINANCIALS

6.1 Audited and Paid Claims

Warrants 0131-0149 <u>BOE June 23 Warrants 0131-0149.pdf</u> *∅* 

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

6.2 Budget Status Report as of May 31, 2025

Budget Status As of May 31, 2025.PDF @

Moved by: Heather A. Wright

Seconded by: Jennifer Neumaier

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

6.3 Revenue Status Report As of May 31, 2025

Revenue Status Report as of May 31 2025.PDF @

Moved by: Heather A. Wright Seconded by: Daniel A. Bennett

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

6.4 Trial Balances as of May 31, 2025

Trial Balances through May 31 2025.PDF @

Moved by: Jennifer Neumaier Seconded by: Dawn Arrasate

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

6.5 Budget Transfers April-May 2025

Budget Transfers April-May 2025.PDF @

Moved by: Ryan M. Fay

Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

6.6 Treasurers Reports April-May 2025

Moved by: Halsey C. Stevens Seconded by: Jennifer Neumaier

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

## 6.7 Extraclass Activities March-April 2025

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

## 6.8 Fund Balance June 2025

Fund Balance June 2025.pdf @

Moved by: Ryan M. Fay

Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

## 7. SUPERINTENDENT'S REPORT

7.1 School Resource Officer (SRO) Program Agreement SRO Cover SRO Agreement 2025-26.pdf

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

7.2 Contract - Living Arts Aquarium

<u>Contract Memo - Living Arts</u> **②** <u>Living Arts Aquarium Contract</u> 25-26.pdf **②** 

Moved by: Halsey C. Stevens Seconded by: Ryan M. Fay

Aye

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

7.3 Adoption of the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program for the 2025-26 School Year

# SCHOOL YEAR 2025-2026 RESOLUTION

### JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Westhampton Beach UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-0 and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; a

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

WHEREAS, the Participant acknowledges that "additional insured" status shall be secured by signing a risk transfer/Indemnification Agreement when engaging services through the Cooperative Bidding Program with each awarded vendor when Services are requested. Said agreement must be signed by both parties and will remain in effect for the current term of the Bid. In the event the Bid is extended, and a Participant requires Service, a new risk transfer/Indemnification Agreement must be executed.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Approve

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

Aye Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

7.4 Proposed Custodial Holiday Schedule/2025-2026 School Year Custodial Holiday Schedule.pdf *⊘* 

Moved by: Halsey C. Stevens Seconded by: Dawn Arrasate

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

# Halsey C. Stevens, and Heather A. Wright

### Carried 7-0

# 7.5 Legal Counsel Volz & Vigliotta Retainer

Moved by: Ryan M. Fay

Seconded by: Heather A. Wright

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

# 7.6 Food Service Equipment Repair Bid Extension

<u>Food Service Equipment Repair Bid Extension</u> **Ø** <u>FV Stern</u> <u>Extension Letter.pdf</u> **Ø** 

Moved by: Halsey C. Stevens Seconded by: Daniel A. Bennett

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

**Carried 7-0** 

## 7.7 Donation NYSIR

<u>Donation - NYSIR</u> **Ø** <u>Donation Form NYSIR.pdf</u> **Ø** 

Moved by: Daniel A. Bennett Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

# Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

### Carried 7-0

7.8 Long Island School Nutrition Cooperative Bid

Long Island School Nutrition Cooperative Bid 2025-26 *₱* LICOOP Agreement.pdf *₱* 

Moved by: Jennifer Neumaier Seconded by: Ryan M. Fay

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

7.9 Consultant Services Contracts

Helping Hands Licensed Behavior Analyst Services PLLC 25-26 Consultant Services Contract - Helping Hands.pdf @ WindWatch Behavioral Services

25-26 Consultant Services Contract - WindWatch Contract.pdf

Moved by: Halsey C. Stevens Seconded by: Jennifer Neumaier

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

7.10 Reaffirming Reserves

Reaffirming Reserves.docx.pdf @

Moved by: Daniel A. Bennett Seconded by: Dawn Arrasate

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

# 7.11 Individual Compensation Agreements/Teaching Assistants

Moved by: Halsey C. Stevens Seconded by: Ryan M. Fay

Aye

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

# 7.12 Budget Transfers

Budget Transfer Declination Pymt.pdf @
Budget Transfer Tchr Retirement.pdf @

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

Aye

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

### 8. PERSONNEL

2025 06-23 Personnel Action Report.pdf @

# 8.1 Appointment/Interim Director of Facilities III

Moved by: Heather A. Wright Seconded by: Jennifer Neumaier

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

8.2 Appointment/HS Math Teacher

Moved by: Halsey C. Stevens Seconded by: Dawn Arrasate

Aye

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

8.3 Appointment/Administrative Temporary ENL Support, MS Assistant Principal Leave Replacement

Moved by: Daniel A. Bennett Seconded by: Halsey C. Stevens

Aye

Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay, Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

8.4 Appointment/HS Math Leave Replacement Teacher, Permanent Substitute Teacher

Moved by: Halsey C. Stevens Seconded by: Ryan M. Fay

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

# 8.5 Resignation/ES Monitor

Moved by: Halsey C. Stevens Seconded by: Daniel A. Bennett

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

8.6 Appointment/ES Teacher Aide

Moved by: Heather A. Wright Seconded by: Daniel A. Bennett

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

8.7 Resignation/ES Cook

Moved by: Heather A. Wright Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

8.8 Support Staff Compensation Authorization

Moved by: Halsey C. Stevens Seconded by: Daniel A. Bennett

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

# Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

### Carried 7-0

8.9 Appointment/Summer Recreation/Academy Recommendations

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

**Aye** Daniel A. Bennett, Ryan M. Fay, Elizabeth T.

Lanni-Hewitt, Jennifer Neumaier, Halsey C.

Stevens, and Heather A. Wright

**Abstain** Dawn Arrasate

Carried 6-0

8.10 Appointment/Substitutes for the 2025-2026 School Year

Moved by: Halsey C. Stevens Seconded by: Daniel A. Bennett

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

### 9. PUBLIC PARTICIPATION

- 9.1 Note: The audience is asked to kindly present all comments at this time. If the chairman deems it wise, participation may be limited to one (1) three minute presentation.
  - 1. There was a question about the Bond process for determining which projects would be included.

### 10. REPORTS

10.1 Postings

### 11. OLD BUSINESS

### 12. NEW BUSINESS

12.1 First Reading of New and Revised Board Policies

417 - 421

RESOLVED, that the Board of Education of the Westhampton Beach School District approve the first reading of the following new and revised board policies:

- 2245 Ex Officio Student Member of the Board (new policy)
- 5152 Admission of Non-Resident Students (revised)
- 6254 NonResident Tuition (revised)

2245 Ex Officio Student Member of the Board @

5152 Admission of Non-Resident Students @

6254 NonResident Tuition @

Approve First and Final Reading

417 - 421

Moved by: Dawn Arrasate

Seconded by: Jennifer Neumaier

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

### 13. EXECUTIVE SESSION

13.1 Enter into executive session

The Board of Education entered into executive session at 7:41 p.m. to discuss ongoing negotiations.

Moved by: Halsey C. Stevens
Seconded by: Jennifer Neumaier

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

# Halsey C. Stevens, and Heather A. Wright

### Carried 7-0

# 13.2 Return to public session

The Board of Education retuned to public session at 9:41 p.m.

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier,

Halsey C. Stevens, and Heather A. Wright

Carried 7-0

### 14. ADJOURNMENT

All business being completed, Ms. Lanni-Hewitt adjourned the meeting at 9:41 p.m.

Moved by: Jennifer Neumaier Seconded by: Halsey C. Stevens

**Aye** Dawn Arrasate, Daniel A. Bennett, Ryan M. Fay,

Elizabeth T. Lanni-Hewitt, Jennifer Neumaier, Halsey C. Stevens, and Heather A. Wright

Carried 7-0

**District Clerk** 

23 Jun 2025